

Europass Curriculum Vitae

Personal information

Name and surname

Marta Gawinek - Dagargulia

Address

Poland, 02-495 Warsaw, 46/5 Orłąt Lwowskich

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martagawinek@gmail.com

Date of birth

05.01.1985.

Languages

German, English, Russian, (professional fluency), Georgian (B2/C1), Polish (mother tongue), Spanish, Ukrainian (B1)

Nationality

Polish, Georgian

Work experience

Dates

Since 02.2013

Occupation or position held

Co-author of printed and digital materials for teachers and facilitators on civic education; trainer of civic education, mentor of teachers and non-formal education trainers

Main activities

- Civic education - training design and facilitation with focus on youth participation
- concept design and editing of handbooks, digital and printed materials for trainers and teachers of civic education
- coordinator of the digital platform for civics facilitators: competendo.net

Cooperation with:

- German Federal Agency for Civic Education (Trainings for professionals)
- Polish Ministry of Education (facilitation of conferences), Centre for Civic Education, Genius Loci Association of History Teachers, Galician Foundation for Development and Education (Poland)
- Polish-German Youth Cooperation
- MitOst e.V., Theodor-Heuss-Kolleg (Germany), Institute for Foreign Relations, GIZ, Goethe Institute, German-Russian Exchange (Germany)
- Iris Group, Community Development Centre, Atinati, Kona (Georgia)
- European Youth Association, Youth of European Nationalities (European), Humanity in Action

Name and address of employer

Self-employed as civic education expert, www.competendo.net

Dates

04.03.2019 - 30.06.2019 (part time)

Occupation or position held

Programme coordinator

Main activities

- coordination of participatory assessment programme (on situation of asylum seekers in Poland)
- direct advising to the asylum seekers and refugees in Poland
- development of partnerships with national and international stakeholders
- facilitation of the cross-sectoral collaboration and information exchange (ministries, UNHCR, civil society, state institutions)
- research and reporting

Name and address of employer

UNHCR Poland, Przemysłowa 30, 00-001 Warsaw

Dates

15.11.2017 - till 31.01.2019 (part time)

Occupation or position held

Project coordinator

Main activities

- Overall coordination of a EU funded Horizon 2020 international project on support of women entrepreneurship and entrepreneurial education
- event management, narrative and financial documentation

<p>Name and address of employer</p>	<ul style="list-style-type: none"> - Organisation of regular networking events and conferences for diverse stakeholders incl. Ministries, state agencies and business, organisation and facilitation of meetings and trainings - Development of partnerships with national and international stakeholders <p>Foundation for Women Entrepreneurship, 11 Konstruktorska street, Warsaw, Poland</p>
<p>Dates</p>	<p>02.2017 - 15.10.2019</p>
<p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>Project coordinator (part time)</p> <ul style="list-style-type: none"> - Coordination of North African/Middle East - European educational project on civic and global education for youth from Poland, Germany and Northern Africa/Middle East - Partnership building and facilitation of international meetings - Development of virtual tools for cooperation, incl. Etwinning,
<p>Name and address of employer</p>	<p>Goethe Institut Warsaw, 13 Chmielna, Warsaw</p>
<p>Dates</p>	<p>02.2013 - 31.12.2017</p>
<p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>Coordinator of international programmes, facilitator</p> <ul style="list-style-type: none"> - Coordination of civic education programmes for youth in Poland, Ukraine, Belarus (Neighbours 3.0), conceptual support and facilitation of the programmes in South Caucasus (Getting involved, Mravalferovnebis skola - Georgia), Time for Development (Azerbaijan), EcoLab (Armenia), New Horizons (Northern Caucasus) - overall program coordination incl. event organisation, documentation and reporting - organisation of international civic society and state institutions meetings - creation of handbooks and digital materials for trainers, teachers and mentors
<p>Name and address of employer</p>	<p>MitOst e.V., Theodor-Heuss-Kolleg / Robert Bosch Foundation Alt-Moabit 90, 10559 Berlin www.mitost.org, www.theodor-heuss-kolleg.de</p>
<p>Dates</p>	<p>07.2011 - 03.2013</p>
<p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>Project assistant, project coordinator</p> <ul style="list-style-type: none"> - Partnerships development and cooperation with key stakeholders, particularly the donors, private sector, and the government - Organisation of project meetings, seminars and conferences - Coordination of a Polish-Georgian cross-government project on support to people with fewer opportunities, research - Assistance in all project activities, financial and substantial reporting - Management of UN administrative systems incl. Atlas
<p>Name and address of employer</p>	<p>United Nations Development Programme (UNDP) Project Office Poland, Szpitalna 6/23, 00-031 Warsaw</p>
<p>Dates</p>	<p>11.2009 - 03.2011</p>
<p>Occupation or position held</p> <p>Main activities and responsibilities</p>	<p>Project coordinator (Support to internally displaced after the conflict)</p> <ul style="list-style-type: none"> - Organization and facilitation of trainings, workshops and stakeholder meetings focused on support to internally displaced and refugees - Coordination of the project components: social work, support for local initiatives and community development projects, monitoring and evaluation - Coordination and supervision of 9 social workers - Reporting and narrative documentation - Organisation of trainings on community development and post-conflict peacebuilding
<p>Name and address of employer</p>	<p>People in Need, Czech Republic, Šafaríkova 635/24 Prague; www.pin.cz; www.pin.ge</p>

	office in Georgia, 2100 Zugdidi, 3 Ts. Dadiani
Dates	01.01.2010 – 20.10.2010
Occupation or position held	Journalist (part time)
Main activities and responsibilities	- Writing articles for the English version of the newspaper about the current sociopolitical and cultural issues, drafting documents
Name and address of employer	The Georgian Times, 12 Kikodze St. Tbilisi. Georgia
Dates	2007-2008
Occupation or position held	Volunteer
Main activities and responsibilities	<ul style="list-style-type: none"> - Assistance in support of strengthening of civil society programmes in Samegrelo region - Facilitation of non-formal civic education trainings and workshops - Assistance in organisation and facilitation of trainings on local initiatives development and community development planning - Mentoring of the volunteers from Eastern Europe
Name and address of employer	ATINATI Association, Rustaveli 94, 2100 Zugdidi, Georgia Polish Robert Schuman Foundation, 37/5 Al. Ujazdowskie, 00-540 Warsaw, Poland
Education and training	
Dates	2004-2009 – German Philology, master degree, focus: civic education in Poland and Germany - a comparison 2008-2009 – 1 year studies in Vienna (Austria), political science 2006-2009 – European Studies, bachelor's degree, focus: post-conflict peace building measures in the Samegrelo region
Principal subjects/occupational skills covered	European Studies German Philology
Name and type of organisation providing education and training	Warsaw University
Dates	10.2008-03.2009
Name and type of organisation providing education and training	University of Vienna, political sciences
Name and type of organisation providing education and training	Theodor-Heuss-Kolleg c/o MitOst e.V. Alt-Moabit 90, 10559 Berlin
Principal subjects/occupational skills covered	Training of trainers on civic education, moderation, facilitation of international groups 2009-2011
Name and type of organisation providing education and training	Education for Democracy Foundation, Nowolipie 9/11, 00-150 Warsaw
Principal subjects/occupational skills covered	Training of Trainers on Civic Education, 08.-10.2012
Name and type of organisation providing education and training	Helsinki Foundation for Human Rights
Principal subjects/occupational skills covered	Training of Trainers on Human Rights 02.2012 – 06.2012 ; 15.08.2009 – 30.08.2009
Personal skills and competences	Excellent organisational skills, Intercultural competence, teamwork & communication skills
Hobbys	Global, civic and diversity education, post-conflict peacebuilding